

This document aims to establish a set of minimum guidelines associated with risk management at National Circuit Competitions. It takes the form of a checklist that can be used by the host State and / or DT to assist in ensuring that any risks at the fencing venue are eliminated or mitigated.

The check list should be used prior to the start of each day's events, and any exceptions noted and attended to immediately. Where a risk cannot be attended to, a sign should be placed near or on the risk area such that all venue users are able to make themselves personally aware of the risk and act accordingly. It is the responsibility of the host State to ensure a continuing monitoring and mitigation of the risks below during the course of an event, especially those relating to ensuring the field of play is kept clear, and restricted only to competitors whose event is currently in progress.

This Policy should be read in conjunction with the AFF's Weapons Control Policy and the AFF's First Aid Policy.

As part of the review of fencing strips (below), it is also recommended (but not a risk management item) that any remote control devices for the scoring boxes, and spares, are present and confirmed to be working, and that weights and gauges are also present.

RISK REGION / AREA	ITEM	CHECKED
Whole of Venue	Emergency exits clearly marked	
	Emergency exits clear of obstructions (e.g. fencing bags)	
	Rubbish bins emptied and / or sealed	
	Major traffic areas and corridors clear of fencing bags or other obstructions	
	Clear safety signage (for spectators, competitors and officials) in place or replaced	
	Any stairs present clear of items likely to create slips or falls; stairs dry and edge strips secured	
	First aid kit(s) stocked, readily available, and location known to DT	
	Medical contacts known to DT, and presence established; ID issued if appropriate / necessary	
	No potentially dangerous objects present in the venue (e.g. soccer balls, footballs)	
	Lighting all functioning	
	Lift (if present) on, and clear of obstructions (all levels)	
Toilets and Change Rooms	Hazardous items removed	
	Functioning, clean, and provisioned	
	"No cameras allowed" signage clearly visible	
Fencing strips	Cables covered / tied for all strips	
	No water or foreign objects on or around strips	
	No protruding items on strips	
	Area immediately surrounding strips clear of equipment	
	Non-metal strips taped securely	
	No holes present in non-metal strips	
	Barricades or railing secure and in place	
	Equipment outside barricade or railing area (if available)	
	Underlays for metal strips taped securely	
	All pistes clearly numbered	
Surround of permanent strips (if present) level with strips		