

National Competition Committee Charter

1. Purpose

The National Competition Committee (NCC) is a sub-committee of the High Performance Commission (HPC) and is appointed by the HPC to assist in fulfilling its oversight responsibilities and leading work to:

- Maximize the competitiveness of the National competitions in order to optimize athletes international performance.
- Deliver competitive, appropriately timed, well-managed, transparent, and enjoyable National Competitions.
- To continually improve the quality of National competitions and the performance of competitors.
- To ensure the continued development of quality, internationally comparable, refereeing at National competitions that contributes to the development of fencers.
- To develop initiatives and processes capable of overseeing and achieving the above mentioned.

2. Authority

The High Performance Commission, through its Charter, has authorized the establishment of the National Competition Committee as a Sub-committee, within the scope of their duties and responsibilities set out in this Charter to:

- perform the activities required to address its duties and responsibilities outlined in this Charter
- to consider and develop strategies, infrastructure, and the means necessary to achieve the Purpose
- develop and oversee the National Competition Infrastructure (section 5)
- make recommendations to the HPC, and/or the Australia Fencing Federation (AFF) Board, where appropriate; and
- require the attendance of any AFF staff member at meetings as appropriate.

3. Composition

3.1. Membership

The NCC Committee appointed by the Board will comprise at least four members.

- a member of the AFF Board ;
- the AFF President;

- the AFF HPC Chair
- the AFF National Tournament Director and
- any other person the HPC deems necessary to join the Committee.

3.2. Chair

The HPC will appoint the Committee Chair.

Should the Committee Chair be absent from a meeting, the HPC Chair will perform the function of Chair.

4. Meetings

4.1. Frequency

The Committee must meet as needed and, in any case, at least once per quarter and participants may attend by video conference and/or teleconference.

The Committee Chair or any Committee Member may call a meeting of the Committee.

4.2. Meeting Attendance

All Committee members must be invited to attend meetings of the Committee. In addition, any person or expert may be invited by the Committee Chair to attend meetings of the Committee, but not necessarily for the full duration of the meeting.

4.3. Quorum and Voting

A quorum must consist of three members of the Committee.

The Committee Chair will not have a second or casting vote.

5. Duties and Responsibilities

5.1. Vision

The Committee is to develop, implement and manage the overall vision of the National Competition Committee and its components to achieve the Purpose. The programs, events, activities, and components outlined in the Duties and Responsibilities together form the substance of the Purpose.

5.2. National Competition Infrastructure

The Committee is to establish and oversee National Competition Infrastructure capable of assisting the Committee to achieve the Purpose. This will include, but is not limited to, the following:

- Policies: recommend any new policies or changes to existing policies to HPC, or the Board where appropriate, that relate to National Competitions.
- Guidelines and regulations relating to National Competitions that assist in achieving the Purpose.
- Competitions Management: which includes the necessary means to facilitate a National Competition, including but not limited to software, personnel, logistics, and hardware.
- DT and Supervisory Function: all aspects thereof, including the appointment of a Supervisor and DT members to National Competitions.

- Refereeing at Competitions: appoint the Referee Delegate and determine the appointment of referees.
- National Competition Calendar: working under the guidance of HPC, develop and manage the National Competition Calendar
- Technology: identify and recommend technology that will continuously enhance the quality of National Competitions
- Any other means, program, or initiative the Committee deems necessary to achieve the Purpose.

5.3. Reporting

- The Committee Chair will provide a written report to the HPC on the outcome of Committee meetings regarding all relevant matters, performance of various parts of the National Competition Infrastructure and the Purpose, and any recommendation or seek any approval by either the HPC or the AFF Board, where appropriate.
- The Committee Chair will ensure that the HPC is immediately informed of matters that may impact significantly on the financial condition or reputation of the AFF.